

# Constitution for Norwich Tango (2006)

- Name** 1. The name of the organisation shall be Norwich Tango (For the rest of this constitution it shall be referred to as the Organisation).
- Object**
- 2.1 The primary objective of the Organisation shall be to develop and sustain a tango community in Norwich through provision of regular classes, workshops and events open to all.
- Particularly:
- 2.2 To promote the broadest participation in the dance through projects that involve a range of ages and abilities working together.
- 2.3 To establish a teaching base by using outside help to train a core of dancers to provide high quality instruction.
- 2.4 To cultivate the development of a community by promoting the social aspect of the dance as well as individual technical development.
- Membership**
- 3.1 Membership of the Organisation is open to anyone completing a membership form and paying the joining fee as determined by the Committee of Norwich Tango. The Committee reserve the right to exclude any member for inappropriate behaviour. Membership would be regarded as lapsed if a member does not attend for a year.
- 3.2 Members shall acquire voting rights in any year if they attended and paid the applicable entrance fee for at least 10 out of the 25 regular weekly sessions (40% attendance) prior to the AGM. Committee members shall have automatic voting rights.
- 3.3 The Secretary will maintain a list of Members and their contact details
- Management Committee**
- 4.1 The Organisation shall be managed by a committee which shall consist of not less than three and not more than six people, elected annually by ballot at the annual general meeting.
- 4.2 The Committee shall appoint at least three people to cover the roles of Chair, Secretary and Treasurer, and any other officers they deem necessary.
- 4.3 The Committee shall have powers to co-opt as additional members such persons as, in their opinion, are able to render special service.
- Any temporary vacancy in the Committee may be filled by the Committee and any person appointed to fill such a temporary vacancy shall hold office until the next AGM
- The Committee may remove a committee member if there are serious and substantive grounds for doing so and only after reasonable efforts have been to resolve the situation by other means
- The Committee may appoint sub committees as and when necessary which will report to the Committee who shall device their rules for working

- 4.4 The Committee shall meet as often as is necessary to make arrangements for the day to day business of the Organisation and are empowered to make such decisions as they see fit, provided decisions involving substantial expenditure (over £200) require the presence of at least 3 Committee members, one of whom must be the Treasurer. The Secretary shall keep a Minute of all decisions made in Committee meetings.
- 4.5 Ordinary meetings of the Committee shall be open to all Members and the Committee shall provide details of the next meeting to any Member who inquires, but shall not be required to notify the Membership generally of ordinary meetings. All Members may be present at ordinary Committee meetings but may not vote.
- 4.6 The duties of the Committee shall be to safeguard the interests of Members with regards to organisational and financial matters, to promote the development of the Organisation, and to work to meet the objectives set out above.
- 4.7 Nominations for elections must be presented at or before the annual general meeting and seconded by another member.

## **Accounts**

- 5.1 The Management Committee shall cause to be kept, proper accounts of all monies belonging to the Organisation and such accounts shall be presented at the annual general meeting.
- 5.2 Neither the Committee as a whole, nor any Member of the Committee, nor any ordinary Member of the Organisation shall have any power or authority to commit the Organisation or its Members to any financial obligations in excess of the funds actually held by the Organisation.
- 5.3 The Organisation is a 'not for profit' organisation. Money raised through day to day activity will be used to pay teachers, musicians, to cover overheads, to develop a resource of music and instructional videos and equipment, or will be ploughed back into the activities of the Organisation.
- 5.4 Reasonable reimbursement for expenses incurred may be made to members of the Group or the Committee who undertake work for the Group.

## **Annual General Meeting**

- 6.1 A General Meeting shall be held within fifteen months of the previous meeting. After the first meeting, not less than fourteen days notice of any meeting shall be given. Those entitled to vote shall be those present at the meeting who are Members with voting rights as defined in Clause 3.
- 6.2 All Members with voting rights, including Committee Members, shall have one vote at a General Meeting, with the Chair having an extra casting vote in the case of a tie (this should only be used if attempts to reach consensus have failed).
- 6.3 Members unable to attend a General Meeting may appoint the Chair to vote for them on specific agenda items, as proxy, by giving prior written instructions to them of the way they wish their vote cast.

6.4 General Meetings may be convened at any time by the Management Committee and shall be convened on receipt of a requisition signed by at least half the Members.

**Constitution** 7. The above constitution shall only be altered by resolution passed by a two-thirds majority of the Members in a General Meeting. Notice of proposed amendments to the constitution must be given in writing not less than fourteen days before the General Meeting.

**Dissolution** 8. In the event of the Organisation being dissolved, any property remaining after satisfaction of all its debts shall be passed to another organisation with similar objects to those of this Organisation. If necessary this will be done on the basis of a majority vote of the Membership.

Signed

Position:

Date